

**RIVERSIDE PAPER SUPPLY  
CREDIT APPLICATION**

Date of Application: \_\_\_\_\_ Amount of Credit Requested \$ \_\_\_\_\_

Credit Applicant's Name: \_\_\_\_\_ Current Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Mailing address (if different from above) \_\_\_\_\_

Type of Entity (Check one): Proprietorship \_\_\_\_\_ Partnership Corporation \_\_\_\_\_ Personal \_\_\_\_\_ Other \_\_\_\_\_

PRINCIPLES NAME	HOME ADDRESS	TITLE	SSN
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Number of years in business: \_\_\_\_\_ Phone Number ( ) \_\_\_\_\_

Description of Industry Company is in \_\_\_\_\_

Have you, your company, or any of the principals ever filed bankruptcy? Y \_\_\_\_\_ N \_\_\_\_\_

(If yes, please explain) \_\_\_\_\_  
\_\_\_\_\_

Has a Tax Lien been filed against you, your company or any of the principals in the last five years? Y \_\_\_\_\_ N \_\_\_\_\_

If yes, then explain: \_\_\_\_\_  
\_\_\_\_\_

Surety company on jobs requiring Bond: Y \_\_\_\_\_ N \_\_\_\_\_

If you claim any Sales Tax exemptions check here and attach a Sales Tax Exemption Certificate Form: Y \_\_\_\_\_ N \_\_\_\_\_

Anticipated potential business with us Annually \$ \_\_\_\_\_ Monthly \$ \_\_\_\_\_

Will you be using Purchase Orders? Y \_\_\_\_\_ N \_\_\_\_\_

List below individuals who will be authorized to place and charge orders.

\_\_\_\_\_

**CREDIT REFERENCES (or attach on separate sheet):**

NAME	ADDRESS	PHONE NUMBER
_____	_____	_____
_____	_____	_____
_____	_____	_____

Bank: Checking Account Number \_\_\_\_\_ Loan Account Number: \_\_\_\_\_

Please attach copies of your most recent financial statement to this application for our use in determining a line of credit for you.

**TERMS AND CONDITIONS**

In consideration of Riverside Paper Supply Co. (herein referred to as "Creditor") extending credit to

\_\_\_\_\_ (herein referred to as "Debtor"),  
the Debtor agrees to the following credit terms and conditions:

1. Account Balances are due in full on the 10<sup>th</sup> of each month.
2. The statement billing date is the 1st of each month. A finance charge of 2% per month (24% annual) will be assessed on any unpaid balance carried forward from the previous statement billing date (less payments and credits to said balance).
3. In the event debtor's account is placed with an attorney or third party for collection, debtor agrees to pay all costs of collection including, but not limited to, reasonable attorney's fees and court cost. Furthermore, the debtor agrees to waive all venue objections.
4. Past due balances and/or balances exceeding credit limits are subject to cancellation and/or suspension of credit privileges at any time without prior notification.
5. No compromise of debt will be allowed without the express written consent of the Credit Manager.
6. Debtor is to immediately inform the creditor of any changes in address and, if a business, a change in form or ownership of said business.
7. Debtor authorizes creditors to investigate the debtor's credit history, bank references and any other credit information deemed necessary to establish credit.
8. This instrument is to remain in force until written notice of revocation is received by the creditor.
9. All information contained in this credit application is true and factual.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_ Title: \_\_\_\_\_

**PERSONAL GUARANTY**

(This section to be signed by all Principals of the Entity)

**For and in consideration of Riverside Paper Supply Co. (hereinafter referred to as "Creditor") extending credit at the**

request of the undersigned to: \_\_\_\_\_ (Debtor), the undersigned jointly and severally personally guarantee the prompt repayment of any obligation due by the Debtor to Creditor. The WIdersigned jointly and severally agree to pay all cost of collection including attorney's fees. It is understood that this guaranty shall be a continuing and irrevocable guaranty. The undersigned hereby agree to waive the Homestead exemption, all venue objections and notice of presentment and demand.

**(Individually)**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**(Individually)**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**(Individually)**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_